

Peer Reference Request

Dear [Peer's Name],

I hope this message finds you well. I am reaching out to ask if you would be willing to provide a reference for me as I transition to a new job opportunity.

As you know, I am applying for the position of [Job Title] at [Company Name], and I believe that your insights into our work together would greatly assist my application.

Specifically, it would be helpful if you could speak to my [mention specific skills or experiences relevant to the new job]. The application deadline is [insert deadline], so I would need the reference by then if possible.

Of course, I would be happy to discuss any details or answer any questions you might have. Thank you very much for considering my request!

Best regards,
[Your Name]
[Your Phone Number]
[Your Email]