

Character Reference Request

Date: [Insert Date]

To Whom It May Concern,

I hope this message finds you well. My name is [Your Name], and I am writing to request a character reference for my rental application for the property located at [Property Address].

I have had the pleasure of knowing [Reference Name] for [duration of relationship] as [his/her/their] [describe relationship, e.g., friend, colleague, neighbor]. During this time, I have come to appreciate [his/her/their] qualities such as [mention a few positive traits, e.g., reliability, responsibility, cleanliness].

I strongly believe that [Reference Name] would make an excellent tenant as [he/she/they] [provide reasons, e.g., pays bills on time, maintains properties well]. I would greatly appreciate it if you could provide a reference based on your knowledge of [him/her/them].

If you need any additional information or have any questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you very much for considering my request. I truly appreciate your time and support.

Sincerely,

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]