Character Reference Request

Date: [Insert Date]

To Whom It May Concern,

I hope this letter finds you well. I am writing to request a character reference from you as I undergo a personal growth evaluation. Your insight into my character and experiences we have shared would be invaluable for this process.

Having known you for [insert duration], I believe you can provide a comprehensive perspective on my strengths, work ethic, and the personal growth I have achieved over the years. I am eager to demonstrate my progress and commitment to further improvement, and your reference would greatly support this endeavor.

If you agree to assist me, I would be happy to provide any additional information or specific areas you might want to focus on. I truly value your opinion and appreciate your time and consideration.

Thank you in advance for your support.

Sincerely, [Your Name] [Your Contact Information]