

# Character Reference Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Recipient's Title or Relationship]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to ask for your support as I prepare for my upcoming court appearance on [Insert Date]. Your insight and perspective on my character would be invaluable to me during this time.

If you feel comfortable, I would greatly appreciate it if you could provide a character reference letter that details your experiences with me, particularly highlighting [specific qualities or experiences you would like them to mention]. Your sincere words would mean a lot and could significantly impact the outcome of my case.

Thank you for considering my request. Please let me know if you need any additional information or if you would like to discuss this further.

Warm regards,

[Your Name]