

Credit Report Dispute Letter

Your Name

Your Address

Your City, State, Zip Code

Email Address

Phone Number

Date

Credit Reporting Agency Name

Agency Address

City, State, Zip Code

Dear Sir/Madam,

I am writing to dispute certain information in my credit report that I believe is outdated and inaccurate. My name is [Your Name], and my Social Security Number is [Your SSN].

The items I am disputing are:

- Account Name: [Name of Account]
- Account Number: [Account Number]
- Description of the inaccurate information: [Description]

I believe this information is outdated as it pertains to [reason why the information is outdated]. I request that you investigate this matter and update my credit report accordingly.

Enclosed are copies of relevant documents that support my position.

Please inform me of the results of your investigation at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Name]