

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my strong support for [Business Name]'s application for a tax exemption. As a [your relation to the business, e.g., local resident, business owner, etc.], I have witnessed firsthand the positive impact that this small business has had on our community.

[Business Name] has consistently provided high-quality products/services and has created numerous job opportunities for our residents. They have also contributed to local charities and events, demonstrating their commitment to community development and growth.

A tax exemption would not only benefit [Business Name] but also enhance the local economy by allowing them to reinvest in their operations, expand their workforce, and further contribute to the community's welfare.

I urge you to consider this application favorably, as supporting small businesses like [Business Name] is essential for our community's economic health.

Thank you for your attention to this important matter.

Sincerely,
[Your Name]