

Digital Content Removal Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company/Website Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the removal of certain digital content that contains my personal information, which is publicly accessible on your platform. The details of the content are as follows:

- URL of the Content: [Insert URL]
- Type of Personal Information Exposed: [Describe the info (e.g., full name, address, phone number)]
- Date Information was Posted: [Insert Date]

The presence of this information poses a risk to my privacy and safety. Under [insert applicable law or policy if known, e.g., GDPR, CCPA], I have the right to request the removal of personal information that is shared without my consent.

I kindly ask that you take prompt action to remove this content. Please confirm the removal or provide an explanation as to why this content cannot be removed.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]