

Request for Residential Zoning Variance

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], residing at [Your Address], am writing to formally request a variance for zoning regulations regarding the proposed expansion of my home located at the above address.

Due to [brief explanation of the reason for the request, e.g., "the need for additional living space to accommodate my growing family"], I am seeking a variance to allow for [specifics of the proposed expansion, e.g., "the addition of a second-story structure that will extend 10 feet beyond the current zoning limit"].

I believe this expansion will not only enhance my family's living situation but will also [mention any benefits to the community or neighborhood, e.g., "add to the property values and reflect the character of the neighborhood"].

I have attached [mention any accompanying documents, such as site plans, photos, etc.] to provide further details about the proposed changes.

Thank you for considering my request. I am happy to provide any additional information needed and look forward to your favorable consideration.

Sincerely,

[Your Name]
[Your Phone Number]
[Your Email Address]