

# Notice of Lease Infraction

Date: \_\_\_\_\_

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This letter serves as a formal notice regarding a violation of the lease agreement dated \_\_\_\_\_ . It has come to our attention that the following infractions have occurred:

- [Description of Infraction 1]
- [Description of Infraction 2]
- [Description of Infraction 3]

We kindly request that you address these issues within [number of days, e.g., 10 days] from the date of this notice. Failure to rectify these infractions may result in further action, including but not limited to termination of the lease.

If you have any questions or wish to discuss this matter, please feel free to contact us at [Landlord's Phone Number] or [Landlord's Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Landlord's Name]

[Landlord's Address]

[Landlord's Phone Number]

[Landlord's Email Address]