

Lease Agreement Compliance Reminder

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This letter serves as a reminder of your obligations under the lease agreement dated [Insert Lease Start Date] for the property located at [Property Address]. Please review the following compliance areas:

- **Rent Payment:** Ensure rent is paid on or before the due date.
- **Property Maintenance:** Maintain the property according to the lease terms.
- **No Unauthorized Alterations:** Any modifications must be approved in writing.
- **Insurance:** Maintain adequate renter's insurance as required.

If you have any questions or require further clarification on any terms, please feel free to contact me at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]