

Financial Power of Attorney Change Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a change to my financial power of attorney. My current power of attorney, executed on [Original Date], designates [Name of Current Attorney-in-Fact] as my attorney-in-fact. Due to [reason for change], I wish to appoint [New Attorney-in-Fact's Name] instead.

Please find attached the new financial power of attorney document for your records. I kindly ask you to update your files and direct any future correspondence or actions related to my financial affairs to [New Attorney-in-Fact's Name].

If you have any questions or require further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]