

Grievance Letter

Date: [Insert Date]

To,

[Manager's Name]

[Company Name]

[Company Address]

Subject: Grievance Regarding Unfair Labor Dealings

Dear [Manager's Name],

I am writing to formally lodge a grievance concerning what I believe to be unfair labor practices that have occurred within [Department/Team Name].

On [specific date(s)], I experienced [describe the unfair labor dealings in detail - include specific incidents, times, and any witnesses if applicable]. This situation has created a hostile work environment and has significantly impacted my ability to perform my job effectively.

In accordance with the company's grievance procedure, I respectfully request that this matter be investigated thoroughly. I believe that a resolution can be reached through open dialogue and I am hopeful for a fair outcome.

I am willing to meet and discuss this matter at your earliest convenience. Thank you for your attention to this important issue.

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]