

# Letter of Claim for Prohibited Labor Practices

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally submit a claim regarding the prohibited labor practices that I believe have been occurring within [Company/Organization Name]. As an employee, I have witnessed and experienced conditions that breach labor laws and regulations, particularly concerning [briefly describe the practices, e.g., improper wage practices, unsafe working conditions, discrimination, etc.].

Specifically, I would like to provide the following details regarding the prohibited practices:

- [Detail 1]
- [Detail 2]
- [Detail 3]

These actions not only violate our company's policies but also pose a serious threat to the well-being of employees and undermine our work environment. I believe it is crucial for these matters to be investigated thoroughly.

I kindly request that you address these concerns at the earliest opportunity. I am hopeful for a resolution that upholds the rights and dignity of all employees.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]