

Request for Support on Business Trademark Application

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company's Name]

[Company's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request your assistance with the trademark application for our business, [Your Business Name]. As we aim to establish and secure our brand identity, having a registered trademark is essential.

We are particularly seeking support in the following areas:

- Preparation and filing of the trademark application.
- Conducting a comprehensive trademark search to ensure our desired mark is available.
- Guidance on trademark classification and categorization.

We believe that with your expertise, we can navigate this process effectively and ensure the protection of our brand. I would greatly appreciate the opportunity to discuss this matter further at your earliest convenience.

Thank you for considering our request. I look forward to your positive response.

Best regards,

[Your Name]

[Your Title]

[Your Business Name]

[Your Contact Information]