

Defamation Lawsuit Warning Letter

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

I am writing to formally address the defamatory statements made by you regarding me, [Your Name], on [specific date or dates]. These statements have been communicated to [mention any third parties, if applicable] and have caused significant harm to my reputation.

The false claims made by you include [briefly describe the defamatory statements]. I want to remind you that such statements are not only false but also actionable under the law.

Therefore, I demand that you immediately cease and desist from making these false statements and retract any previous communications. Failure to comply with this request will compel me to take legal action against you.

Please consider this letter as a formal warning. I hope we can resolve this matter amicably without the need for litigation.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]