

Arbitration Notification

Date: [Insert Date]

To: [Partner's Name]

Address: [Partner's Address]

Dear [Partner's Name],

We are writing to formally notify you of our intention to initiate arbitration in relation to the dispute that has arisen between us regarding [brief description of the dispute]. In accordance with the terms of our partnership agreement, we would like to resolve this matter through arbitration.

The specifics of the arbitration process are as follows:

- **Arbitrator Selection:** [Process for selecting the arbitrator]
- **Date and Location:** [Proposed date and location]
- **Preliminary Matters:** [Any necessary preliminary matters to address]

Please confirm your acceptance of this arbitration notification by [Insert response deadline]. Should you have any questions or require further details, do not hesitate to reach out.

We hope to resolve this matter promptly and amicably.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]