

Employment Discrimination Mediation Outcome

Date: [Insert Date]

To: [Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Dear [Employee's Name],

We appreciate your participation in the mediation process regarding your employment discrimination claim against [Employer's Name]. This letter serves to summarize the outcome of the mediation session held on [Insert Date].

Mediation Summary

During the mediation, both parties discussed the issues at hand, and various potential solutions were explored. The key points of the discussion are as follows:

- Allegations of discrimination were reviewed.
- Both parties shared their perspectives.
- Proposed resolutions included [insert resolution proposals].

Outcome

As a result of the mediation, the following agreements were reached:

- [Outline agreed-upon actions or resolutions].
- [Outline any timelines or follow-up actions].
- [Any confidentiality agreements, if applicable].

We hope that the resolution of this matter allows for a positive working environment moving forward. Please do not hesitate to reach out if you have any questions or need further clarification regarding this outcome.

Thank you for your cooperation throughout this process.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]