

Letter of Explanation for Missed Court Appearance

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To Whom It May Concern,

I am writing to explain my absence from the court hearing scheduled on [Date of Hearing] regarding case number [Case Number]. I sincerely apologize for not being able to attend.

Unfortunately, I was unwell due to [brief description of illness], which prevented me from being able to travel or appear in court on that day. I have attached a medical certificate from my healthcare provider as evidence of my condition.

I understand the importance of court appearances and assure you that it was not my intention to disregard the court's schedule. I kindly request that my absence be excused and that any necessary rescheduling or arrangements be made accordingly.

Thank you for your understanding and consideration. Please feel free to reach out to me if further information is required.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]