

Request for Resolution of Civil Lawsuit

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Address]

[Insert City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a resolution regarding the civil lawsuit filed against you, case number [Insert Case Number], which pertains to [brief description of the lawsuit].

We believe that pursuing a settlement outside of court would be in the best interest of both parties, allowing us to avoid the lengthy litigation process. We are open to discussing possible terms that would satisfy both our concerns and lead to a mutual agreement.

We appreciate your attention to this matter and hope to hear from you soon to discuss potential resolution strategies.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip Code]

[Your Phone Number]

[Your Email Address]