

Service Contract Renewal Confirmation

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm the renewal of our service contract for [Service Description]. The new term will commence on [Start Date] and will conclude on [End Date].

The terms of the renewed contract remain consistent with our previous agreement, maintaining the same rate of [Rate] and the provisions outlined in the original contract.

Please review the attached contract for any additional details. If you have any questions or require further clarification, do not hesitate to reach out to us.

Thank you for your continued partnership. We look forward to serving you in the upcoming term.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]