

# Application for Professional Engineering License

Date: [Insert Date]

To,  
[Name of the Licensing Authority]  
[Title/Position]  
[Name of the Organization/Department]  
[Address Line 1]  
[Address Line 2]  
[City, State, ZIP Code]

Dear [Name of the Licensing Authority],

I am writing to formally submit my application for a Professional Engineer (PE) license. My name is [Your Full Name], and I have completed my [Degree] in [Field] from [University Name]. I have [Number of Years] years of relevant work experience in [Industry/Field].

Enclosed with this letter are the following documents:

- Completed application form
- Proof of education (transcripts and diploma)
- Verification of work experience
- Continuing education certificates (if applicable)
- Application fee payment receipt

I hereby affirm that all information provided is truthful and accurate to the best of my knowledge. Should you need any further information or clarification, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering my application. I look forward to your positive response.

Sincerely,  
[Your Full Name]  
[Your Address Line 1]  
[Your Address Line 2]  
[City, State, ZIP Code]  
[Your Phone Number]  
[Your Email Address]