

Application for Professional License

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally apply for a professional license to provide counseling services. My name is [Your Name], and I have completed my graduate studies in [Your Degree] at [Your Institution] with a focus on [Your Focus Area].

I have accrued [Number] hours of supervised clinical experience under the supervision of [Supervisor's Name], which has equipped me with the necessary skills to provide effective counseling. I have also completed [Any Relevant Certifications or Training].

Enclosed with this letter are the following documents to support my application:

- Copy of my degree certificate
- Proof of supervised clinical hours
- Completed application form
- Proof of payment for application fees

I am committed to upholding the ethical standards required for practicing counseling and will strive to contribute positively to the community.

Thank you for considering my application. I look forward to your favorable response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]