

Parental Rights Termination Notice

Date: _____

To: **[Parent's Name]**

From: **[Agency/Organization Name]**

Address: **[Agency Address]**

Subject: Notice of Termination of Parental Rights

Dear **[Parent's Name]**,

This letter serves to inform you that based on the findings of our agency, we are initiating the termination of your parental rights regarding your child, **[Child's Name]**, born on **[Child's Date of Birth]**.

The reasons for this decision include, but are not limited to:

- **[Reason 1]**
- **[Reason 2]**
- **[Reason 3]**

You have the right to contest this action. Should you wish to do so, you may contact the courts at the following address: **[Court Address]** within **[Number of Days]** days from the receipt of this notice.

Please feel free to reach out to our office at **[Agency Phone Number]** or **[Agency Email]** for any further inquiries or clarification.

Thank you for your attention to this serious matter.

Sincerely,

[Your Name]

[Your Title]

[Agency/Organization Name]