

Formal Request for Termination of Parental Rights

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Department or Agency Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request the termination of parental rights for [Child's Name] (DOB: [Child's Date of Birth]), who is currently in my care. This request is made in the best interest of the child.

Due to [briefly state reasons for the request, e.g., unfit parenting, abandonment, etc.], I believe that it is in [Child's Name]'s best interest to terminate the parental rights of [Other Parent's Name].

I am prepared to provide any necessary documentation or attend any required hearings to support this request. Please let me know how to proceed with this matter.

Thank you for your attention to this serious concern. I look forward to your prompt response.

Sincerely,

[Your Name]