

Invitation to Mediate Patent Dispute

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number]

[Recipient's Name] [Recipient's Address] [City, State, Zip Code]

Dear [Recipient's Name],

I am writing to invite you to participate in mediation regarding the patent dispute between [Your Company Name] and [Recipient's Company Name] concerning patent number [Patent Number].

We believe that mediation could offer a valuable opportunity to resolve our differences amicably and avoid the costs and uncertainties associated with litigation.

We propose to hold the mediation session on [Proposed Date] at [Proposed Location]. We encourage you to consider this option as we are committed to finding a mutually agreeable resolution.

Please let us know your availability for this session or suggest an alternative date that works for you. Your cooperation in this matter is greatly appreciated.

Thank you for considering this invitation. We look forward to your positive response.

Sincerely,

[Your Name] [Your Title] [Your Company Name]