

# Partnership Dissolution Agreement

Date: [Insert Date]

To:

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

We are writing to formally notify you of the decision to dissolve our partnership, [Partnership Name], effective [Dissolution Effective Date]. This decision has been reached after careful consideration and mutual agreement.

As part of the dissolution process, we will address the distribution of assets as follows:

- Asset 1: [Description] - [Ownership Percentage or Partner Allocated]
- Asset 2: [Description] - [Ownership Percentage or Partner Allocated]
- Asset 3: [Description] - [Ownership Percentage or Partner Allocated]

We have agreed to settle all liabilities, obligations, and outstanding debts before finalizing the distribution of assets.

Please let us know if you have any questions or require further discussion regarding this matter. We hope for a smooth transition and wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]