

Notification of Privacy Policy Amendments

Date: [Insert Date]

Dear [Recipient Name],

We are writing to inform you about amendments to our Privacy Policy that will take effect on [Effective Date]. The updated policy reflects our commitment to safeguard your personal information and clarify how we collect, use, and share your data.

Key Changes:

- [Change 1: Brief description]
- [Change 2: Brief description]
- [Change 3: Brief description]

We encourage you to review the complete Privacy Policy, which can be found on our website at [Website URL]. Your continued use of our services following these changes signifies your acceptance of the amended policy.

If you have any questions regarding these amendments, please feel free to contact us at [Contact Information].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]