

Donation Receipt Acknowledgment

Date: [Date]

[Donor's Name]

[Donor's Address]

Dear [Donor's Name],

On behalf of [Organization Name], I would like to extend our heartfelt thanks for your generous in-kind contribution of [Description of Donation] received on [Date of Donation]. Your support plays a crucial role in our efforts to [Briefly Describe Purpose of Organization].

We would like to acknowledge that your contribution is valued at [Estimated Value] and will be used to [Explain How the Donation Will Be Used].

This receipt serves as an acknowledgment of your donation for tax purposes. Please retain it for your records.

Thank you once again for your kindness and support. We look forward to your continued partnership in our mission.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[Organization Phone Number]

Note: [Your Organization's Tax ID Number]