

Donation Receipt Acknowledgment

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

Thank you for your generous support of [Event Name] held on [Event Date]. We are pleased to acknowledge your sponsorship of [specific donation amount or item sponsored]. Your contribution greatly assisted in making this event a success.

This letter serves as a receipt for your donation, and as required by the IRS, we confirm that you received no goods or services in exchange for your contribution.

We are incredibly grateful for your support and commitment to [Organization Name] and its mission. Your generosity makes a significant difference in our community.

If you have any questions or require further information, please do not hesitate to contact us at [Contact Information].

Thank you once again for your support!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]