

Personal Injury Settlement Offer

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Title]
[Insurance Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Settlement Offer for Personal Injury Claim [Claim Number]

I hope this letter finds you well. I am writing to formally present my settlement offer regarding the personal injury claim arising from the incident that occurred on [Date of Incident], which resulted in [briefly describe injuries and impact on life].

After careful consideration of the medical expenses, lost wages, and other damages I have incurred since the incident, I propose a settlement amount of [Insert Settlement Amount]. This amount reflects the total costs resulting from the accident, including [list expenses such as medical bills, therapy costs, and lost income].

I have attached all relevant documentation supporting my claim and the proposed settlement figure. I believe that this offer is reasonable, considering the circumstances and the impact this injury has had on my life.

I would appreciate your prompt attention to this matter and look forward to your response by [Insert Deadline Date]. Thank you for your consideration.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]