Request for Verification of Debt

[Your Name] [Your Address] [City, State, ZIP Code] [Email Address] [Phone Number] [Date]

[Agency Name] [Agency Address] [City, State, ZIP Code]

Dear [Agency Name],

I am writing to formally request verification of the debt you claim I owe, as required under the Fair Debt Collection Practices Act. I have received a notice from your agency regarding this alleged debt, and I would like to obtain more information to ensure its validity.

Please provide me with the following information:

- The amount of the debt
- The name of the creditor
- Evidence that I am legally obligated to pay this debt
- Confirmation of the original creditor if different

Please send this information to my address listed above. Until this verification is provided, I request that you cease all collection activities related to this debt.

Thank you for your prompt attention to this matter.

Sincerely, [Your Name]