

Cease and Desist Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Re: Unauthorized Use of Trademark

Dear [Recipient's Name],

I am writing to you on behalf of [Your Company Name], the owner of the registered trademark "[Trademark Name]" (the "Trademark"). It has come to our attention that your company is using our Trademark without authorization in connection with your products/services.

This unauthorized use constitutes trademark infringement and is likely to cause confusion among consumers regarding the source of your goods/services. Such actions can result in significant damage to our reputation and goodwill.

We hereby demand that you cease and desist all use of the Trademark within [number of days] days of receiving this letter. If you do not comply, we will have no choice but to take legal action to protect our rights.

Please direct any correspondence regarding this matter to my attention at the address listed above. We appreciate your prompt attention to this serious matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]