

Complaint Letter Regarding Medical Negligence

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Medical Facility's Name]

[Facility's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally lodge a complaint regarding the medical treatment I received at [Medical Facility's Name] on [Date of Incident]. I believe that the delay in treatment I experienced constitutes medical negligence.

On [specific date], I visited the facility due to [brief description of the medical issue]. Despite the severity of my condition, my treatment was significantly delayed [insert specific details regarding the delay and any relevant observations]. This delay resulted in [mention any complications, if applicable].

I expected timely and effective medical care as a patient, yet my experience fell far short of this standard. I kindly ask for a thorough investigation into this matter, and I request a response regarding the actions that will be taken to address this complaint.

Thank you for your attention to this serious issue. I look forward to your prompt response.

Sincerely,

[Your Name]