

Intellectual Property Rights Assignment Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to confirm the assignment of all intellectual property rights related to [describe the specific work or project] from [Your Name/Your Company Name] to [Recipient's Name/Recipient's Company Name]. This confirmation serves to ensure that all parties are in agreement regarding the ownership and rights associated with the aforementioned work.

Details of the assignment are as follows:

- Assigned Work: [Specify the work]
- Effective Date of Assignment: [Insert Date]
- Terms of Assignment: [Outline any specific terms or conditions]

Please sign and return a copy of this letter to indicate your acceptance of these terms.

Thank you for your attention to this matter. We look forward to continuing our collaboration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Title/Position]

[Your Company Name]

Enclosure: [List any enclosed documents, if applicable]