

Letter of Demand for Accountability

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Subject: Demand for Accountability for NDA Violation

Dear [Recipient Name],

I am writing to formally address a serious concern regarding the violation of the Non-Disclosure Agreement (NDA) that was executed on [date of NDA]. It has come to my attention that confidential information disclosed during our contractual relationship has been shared without my consent.

This breach not only undermines the trust we established but also poses potential repercussions for both parties involved. I request that you provide a full account of the circumstances surrounding this issue, including any individuals who may have been privy to such disclosures.

To remedy this situation, I expect a written response by [insert deadline, typically 15-30 days]. Failure to address this demand will leave me with no choice but to consider further actions to protect my interests.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]