

Confirmation Request for Escrow Account Statement

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request confirmation regarding the receipt of the escrow account statement for the period ending [Insert Date]. It is important for our records that we verify this information.

We kindly ask that you respond to this request at your earliest convenience. Should you have any questions or require additional information, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]