[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date]

[Recipient's Name] [Recipient's Address] [City, State, Zip Code]

## **Subject: Revocation of Power of Attorney**

Dear [Recipient's Name],

I, [Your Name], residing at [Your Address], hereby revoke any and all Power of Attorney documents previously granted to [Agent's Name] regarding the management of my estate.

This revocation is effective immediately as of [Date of Revocation]. Please inform [Agent's Name] of this revocation and take the necessary steps to ensure that no further actions are undertaken by them on my behalf.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending by mail)] [Your Printed Name]