

Letter of Dispute Regarding Software Subscription Discontinuation

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date: [Insert Date]

Recipient Name

Company Name

Company Address

City, State, Zip Code

Dear [Recipient Name],

I am writing to formally dispute the discontinuation of my software subscription (Subscription ID: [Insert Subscription ID]) that I was notified about on [Insert Notification Date]. I have been a loyal customer since [Insert Start Date] and have consistently adhered to the terms and conditions outlined in our agreement.

According to my records, my subscription is valid until [Insert Expiration Date]. I believe the discontinuation of my subscription is unwarranted and request a thorough review of my account. I would appreciate if you could provide clarification on the reasons behind this decision.

Additionally, I would like to request reinstatement of my subscription until a resolution is reached. I am open to discussing this matter further and hope that we can arrive at a fair solution.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]