

Subscription Cancellation Resolution Request

Date: [Insert Date]

To,

Customer Support Team
[Company Name]
[Company Address]

Dear Customer Support,

I hope this message finds you well. I am writing to formally request the resolution of my software subscription cancellation. Despite my previous requests to cancel my subscription for [Software/Service Name], I am yet to receive confirmation.

Below are the details of my subscription:

- Account Name: [Your Account Name]
- Email Associated with Account: [Your Email]
- Subscription ID: [Your Subscription ID]
- Date of Cancellation Request: [Initial Cancellation Request Date]

I kindly ask for your immediate attention to this matter and a confirmation of the cancellation. If there are any issues or further information required, please do not hesitate to contact me at [Your Phone Number] or reply to this email.

Thank you for your prompt assistance.

Sincerely,

[Your Name]
[Your Address]
[Your City, State, Zip Code]