

Letter of Dissatisfaction

Your Name

Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Agency Name

Agency Address
City, State, Zip Code

Dear [Agency Manager's Name],

I am writing to express my dissatisfaction with the response time of your agency regarding my job placement inquiries. Despite my repeated attempts to communicate with your team over the past [duration, e.g., four weeks], I have not received timely updates or feedback.

The lack of communication has made the job search process more challenging, and it has raised concerns about the efficiency and commitment of your agency in assisting clients like myself. I believe that prompt responses are crucial in maintaining a positive relationship and ensuring effective job placement.

I would appreciate it if you could address this issue and improve the communication process moving forward. I look forward to hearing from you soon with an update on my job applications.

Thank you for your attention to this matter.

Sincerely,
[Your Name]