

Complaint Regarding Candidate Matching

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Agency Name]
[Agency Address]
[City, State, Zip Code]

Dear [Agency Manager's Name],

I am writing to express my dissatisfaction with the services provided by your agency regarding the candidate matching process for my recent recruitment needs.

Despite providing clear job descriptions and requirements, the candidates presented to me did not meet the necessary qualifications or experience. This has caused significant delays in our hiring process and has put a strain on our team's productivity.

I urge your agency to review your candidate selection criteria and ensure that you provide more suitable matches in the future. I would appreciate a response regarding the steps you will take to address this issue.

Thank you for your attention to this matter.

Sincerely,

[Your Name]