

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Repair Shop Name]

[Repair Shop Address]

[City, State, Zip Code]

Dear [Repair Shop Manager's Name],

I am writing to formally express my dissatisfaction with the recent vehicle repair service I received at your establishment on [date of service]. Specifically, I would like to bring to your attention my concerns regarding the substandard parts that were used in my [make and model of vehicle].

During my visit, I requested [describe the service performed], and I was assured that high-quality parts would be utilized. However, I have since experienced [describe the issues encountered, e.g., recurring faults, breakdowns, etc.], which I believe can be attributed to the [specific parts] that were installed.

I have always trusted your service for its quality, but the use of inadequate parts has caused me significant inconvenience and unexpected expenses. I kindly request that you address this issue at your earliest convenience by [suggest resolution, e.g., replacing parts, refunding, etc.].

Thank you for your attention to this matter. I look forward to your prompt response to rectify this issue.

Sincerely,

[Your Name]