

Letter of Dissatisfaction

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Service Manager's Name]

[Repair Service Name]

[Service Address]

[City, State, Zip Code]

Dear [Service Manager's Name],

I am writing to express my dissatisfaction regarding the lack of communication throughout the process of my vehicle repair. My vehicle, [Vehicle Make and Model], was submitted for service on [Date of Service] and I have not received any updates or communication regarding its status.

This lack of contact has caused me considerable inconvenience and frustration, as I have been left in the dark regarding the timeline and progress of the necessary repairs.

I kindly request that you provide an update on my vehicle's repair status at your earliest convenience. I believe timely communication is essential in maintaining customer satisfaction.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]