

Complaint Regarding Unexpected Charges

Your Name: [Your Name]

Your Address: [Your Address]

Your Email: [Your Email]

Your Phone Number: [Your Phone Number]

Date: [Date]

To:

[Service Provider Name]

[Service Provider Address]

Subject: Complaint About Unexpected Charges for Vehicle Repair

Dear [Service Provider Name],

I am writing to formally express my dissatisfaction with the unexpected charges associated with the repair service performed on my vehicle (Make, Model, Year) on [Repair Date]. Upon receiving the final invoice, I was surprised to see charges totaling [Amount] that were not clearly communicated to me prior to the service being conducted.

When I initially dropped off my vehicle, I was informed that the estimated repair cost would be [Original Estimate]. However, the final bill included additional charges for [List of Unexpected Charges], which were not mentioned or approved beforehand. I believe this lack of transparency violates our agreement and has caused a financial burden on me.

I kindly request a detailed explanation of these charges and ask for a reconsideration of the total amount due. I value open communication and hope we can resolve this matter promptly.

Thank you for your attention to this issue. I look forward to your timely response.

Sincerely,

[Your Name]