

Grievance Letter Regarding Poor Service Quality

Date: [Insert Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my grievance regarding the poor service quality I have experienced with my entertainment package, account number [Insert Account Number].

On [Insert Date], I encountered several issues, including [describe specific issues - e.g., frequent disconnections, poor picture quality, limited channel selection]. Despite my attempts to resolve these problems through your customer service, I have not seen any improvement. This has significantly affected my experience and satisfaction with the services provided.

I kindly request that you address these issues promptly and provide a suitable resolution, which may include [suggest possible solutions - e.g., service credits, upgrades, or a review of my account]. I believe it is important for your company to maintain high standards of service and I hope that my concerns will be taken seriously.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]