

Expedited Shipping Delay Complaint

Date: [Insert Date]

To: [Recipient's Name]

Company Name: [Company Name]

Address: [Company Address]

Dear [Recipient's Name],

I am writing to formally complain about the delay in the expedited shipping of a crucial medical supply that I ordered on [Order Date] under Order Number [Order Number]. The item was expected to arrive by [Expected Delivery Date], but it has yet to be received.

This delay is significantly impacting my ability to [explain the impact on health or treatment]. The item is essential for [specific medical need or condition], and timely delivery is critical.

I kindly request that you provide an immediate update on the status of my order and expedite the shipping process so that I may receive the medical supply as soon as possible. Moreover, I would appreciate any compensation you can offer for this inconvenience.

Thank you for your prompt attention to this urgent matter. I look forward to your immediate response.

Sincerely,

[Your Name]

[Your Contact Information]