

Subject: Complaint Regarding Expedited Shipping Delay

Dear [Customer Service Team/Specific Recipient's Name],

I am writing to formally express my concern regarding the delay in the expedited shipping of my recent order placed on [Order Date], with Order Number [Order Number].

I selected expedited shipping with the expectation that my order would arrive by [Expected Delivery Date]. However, as of today, [Current Date], I have yet to receive my package, nor have I received any updates regarding the shipping status.

This delay has caused [brief description of inconvenience caused, e.g., disruption to my schedule, special event, etc.]. I would appreciate it if you could provide me with an update on the status of my shipment and any reasons for the delay.

I look forward to your prompt response and a resolution to this matter.

Thank you for your attention to this issue.

Sincerely,

[Your Name]

[Your Contact Information]