

Expedited Shipping Delay Complaint

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Department

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally express my concern regarding the delayed shipment of my recent clothing purchase, order number [Insert Order Number], which was supposed to be delivered via expedited shipping on [Insert Expected Delivery Date]. Unfortunately, I have yet to receive my order.

I placed this order on [Insert Order Date] and chose expedited shipping specifically to ensure that I would receive the items by the promised date. The delay has caused significant inconvenience as I had planned to wear the clothing for an important event.

I would appreciate your immediate attention to this matter and request an update on the status of my shipment. Additionally, I would like to know what measures will be taken to rectify this situation, and if possible, an adjustment to my shipping charges.

Thank you for your prompt response to this matter.

Sincerely,

[Your Name]