

# Unauthorized Charge Dispute

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally dispute an unauthorized charge on my account related to a monthly service subscription. The charge occurred on [Date of Charge] for an amount of [Amount].

I did not authorize this charge, nor have I used the service corresponding to this transaction. My account details are as follows:

Account Number: [Your Account Number]  
Subscription Type: [Type of Subscription]

I kindly request a full refund of the disputed amount and the cancellation of any related subscription. Please investigate this matter promptly and inform me of the resolution.

Thank you for your attention to this issue. I look forward to your prompt reply.

Sincerely,

[Your Name]