

# Letter of Dispute

Date: [Insert Date]

To: [Telecom Provider Name]

Customer Service Department

[Telecom Provider Address]

City, State, Zip Code

Account Number: [Your Account Number]

Dear Customer Service Team,

I am writing to formally dispute the charges reflected in my monthly statement dated [Insert Statement Date]. Upon reviewing my bill, I have identified several discrepancies that I would like to address.

The specific charges in question are:

- [Description of Charge 1] - Amount: [Charge Amount]
- [Description of Charge 2] - Amount: [Charge Amount]
- [Description of Charge 3] - Amount: [Charge Amount]

I believe these charges are incorrect due to [brief explanation of why you believe the charges are incorrect]. I kindly request that you investigate this matter at your earliest convenience.

Attached are copies of my previous statements and any relevant documentation that supports my claims.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any further information required.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Full Name]

[Your Address]

City, State, Zip Code